

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
November 25, 2013**

The Board of County Commissioners for Lewis County, Washington, met in regular session on Monday, November 25, 2013 at 10:00 a.m. **Commissioners Bill Schulte, Edna J. Fund, and F. Lee Grose** were in attendance. **Chairman Schulte** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, November 18, 2013. **Commissioner Grose** seconded the motion.

**Motion Carried 3-0**

<b>EMPLOYEE RECOGNITION</b>
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Employee Above and Beyond

Matt Hyatt, Geographic Information Systems (GIS)

Fairground Maintenance Employee Bob Sobolesky, Jerry Bland, and Rick Brooks

Employee of the Quarter

Gale Sobolesky from the Southwest Washington Fairground and Don Driscoll from Lewis County Facilities were both nominated for Employee of the Quarter.

**Employee of the Quarter for the 3<sup>rd</sup> Quarter of 2013 is Gale Sobolesky.**

<b>NOTICE</b>
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**Commissioner Grose** made a motion to approve the Notice Agenda items one and two. **Commissioner Fund** seconded the motion.

- 1. Notice of Hearing: Regarding the adoption of Ordinance No. 1248 amending Lewis County Code Chapter 3.40 concerning 911 Excise Tax collections. Hearing will be held on or after 10:00 am, on Monday, December 9, 2013. Resolution No. 13-543**

**Doug Carey, Central Services**, stated there will be a hearing held on December 9, 2013 to discuss this Ordinance which brings the County Code in line with RCW regarding the collection of excise tax on a prepaid non-contract cell phone.

- 2. Notice of Hearing: Regarding amending Lewis County Countywide Planning Policies. Hearing will be held on or after 10:00 am, Monday, December 16, 2013. Resolution No. 13-544**

**Lee Napier, Director of Community Development**, stated this Resolution sets a hearing date of December 16, 2013. The hearing is regarding the Countywide Planning Policies (CWPP) establishing a framework from which county and city comprehensive plans are developed and adopted. CWPP's are adopted in cooperation with the cities located within the county. Each year the Lewis County CWPP's are reviewed by the Planned Growth Committee (PGC). The PGC then forwards its recommendations to the Planning Commission for eventual adoption by the Board of County Commissioners. The PGC had no substantive changes to recommend although staff requested a minor update to clarify the appendices. Staff recommended that the process used by the PGC be revised and incorporated into the document. Staff also recommended that county population allocations, county population estimates and county population projections from the Washington Office of Financial Management, be incorporated into the document. Language referencing the two appendices was added or modified to reflect the change.

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Fund** made a motion to approve the Consent Agenda items three through five. **Commissioner Grose** seconded the motion.

**3. Resolution No. 13-545 Approval of warrants for payment.**

**Commissioner Grose** stated this Resolution approves 14 Special Purpose Warrants in the amount of **\$21,001.74** and 302 regular warrants in the amount of **\$1,093,926.64** for a total payment against the County in the amount of **\$1,114,928.38**. This Resolution also approves 248 Payroll/Benefits warrants dated November 20, 2013, is approved for a total payment against the County in the amount of **\$228,111.00**.

**4. Resolution No. 13-546 Supporting the Washington State Association of Counties (WSAC) Fiscal Sustainability Initiative.**

**Commissioner Grose** stated WSAC has submitted a document which they call the Fiscal Sustainability Initiative. This document outlining how the state government and state legislation impacts counties. This document is an educational document primarily giving talking points about those impacts to state legislators. This is a formality enforcing that document by WSAC.

**5. Resolution No. 13-547 Ratification of a Coordinated Prevention Grant Agreement G1400129 with the Washington State Department of Ecology for moderate risk waste and recycling programs.**

**Tim Elsea, Public Works Director**, stated Lewis County Solid Waste, a division of the Public Works Department, has been awarded a Coordinated Prevention Grant (CPG)



from the Department of Ecology, which Solid Waste will use for waste reduction and recycling, the household hazardous waste collection program, and to update the solid and hazardous waste management plan. This agreement, effective July 1, 2013 through June 30, 2015, allows a total eligible amount of \$412,129.33, of which \$309,097.00 will be allocated by the State and the County will match \$103,032.33.

**Motion carried 3-0**

## HEARING

### Hearing: Lewis County Comprehensive Planning

**Chairman Schulte** announced the hearing and went over the procedures. He asked staff for a report.

**Lee Napier, Director of Community Development**, stated the public hearing today is a consideration by the Board to adopt Resolution 13-548. This amendment includes revisions to the Capital Facilities & Utilities Element, the Capital Facilities & Utilities Profile and the Future Land Use Map. This matter was reviewed by the Planning Commission earlier this year. The Planning Commission conducted three public workshops and a public hearing to review the request and present their recommendation. Their recommendation is Exhibit A and is adopted by reference into this staff report to you.

**Stan May, Community Development**, stated the Capital Facilities & Utilities Element and Profile would be amended to streamline the process of incorporating the County Capital Facilities Plan (CFP), the Six-year Transportation Improvement Program (STIP) and, school district Capital Facilities Plans. New language would automatically incorporate the CFPs and STIP when they are adopted by the county. Access to the county CFP and STIP would be provided on the Comp Plan Website just as the school districts CFP's currently are. The language to automatically adopt the three plans is on page 7-1 of the proposed amendment to the Capital Facilities & Utilities Element. Edits to the Capital Facilities & Utilities Profile include corrections of scrivener's errors in the school district descriptions. Also in the Capital Facilities & Utilities Profile, the outdated table Summary of Sources and Uses for 2009-2014 Capital Facilities Plan would be deleted. Keep in mind, annual amendments are minor updates, used to address pressing issues such as adopting the CFP's by reference. In this case the changes to the Element triggered the review of and updates to, supporting information in the profile. Other outdated supporting information will be reviewed and updated, where necessary, during the state mandated comp plan 5-year review cycle due in 2017, per RCW 36.70A.130(5). The Future Land Use Map would be separated from the zoning map so that a comprehensive plan amendment is not always required for a simple rezone request such as from one RDD zone to another (*RDD-5 to RDD-10*) or rezones within LAMIRDs. A rezone that includes a change to the Future Land Use Map such as from Ag to RDD would still require a comp plan amendment. This will be accomplished by consolidating and renaming the land use categories so they reflect adopted future land

uses rather than zoning designations. The consolidated land use categories are Cities, UGA, LAMIRD, Rural, Parks and Tourism, Agricultural, Forest, and Mineral.

**Ron Averill, Centralia** asked if the Comp Plan is required to be submitted annually.

**Stan May** answer the Comp Plan does not have to be amended annually but it can only be amended once per year.

**Ron Averill** stated if you adopt by reference does that need submitted to the annual update.

**Stan May** stated no because the Comp Plan would reflect the current CFP and the current STIP.

**Chairman Schulte** asked if anyone would like to speak. There were none. He closed the question and answer period and opened the formal hearing.

**Lee Napier and Stan May** asked that their previous comments be adopted into the record.

**Commissioner Grose** stated what we are trying to do is make the process a little easier for someone to use their land according to the use that has been described without having to go through the whole rezone process.

**Chairman Schulte** asked if anyone would like to speak. There were none. He closed the formal hearing and asked for a motion.

**Commissioner Grose** moved to approve Resolution No. 13-548 **Commissioner Fund** seconded the motion.

**Resolution No. 13-548 Amending Lewis County Comprehensive Plan by Modifying the Capital Facilities and Utilities profile and the Future Land Use Maps.**

**Motion carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:52 p.m. on November 25, 2013. The next public meeting will be held Monday, December 2, 2013.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.





ATTEST:

*Karri Muir*

Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

*P.W. Schulte*

P.W. Schulte, Chairman

*F. Lee Grose*

F. Lee Grose, Commissioner

*Edna J. Fund*

Edna J. Fund, Commissioner